

ClassLink and 365

When working on your school issued Chromebook, ClassLink is the default website.

If you are working on a personal device you will need to navigate to ClassLink by clicking on or typing the following web address into your browser:

<https://launchpad.classlink.com/leonschools>

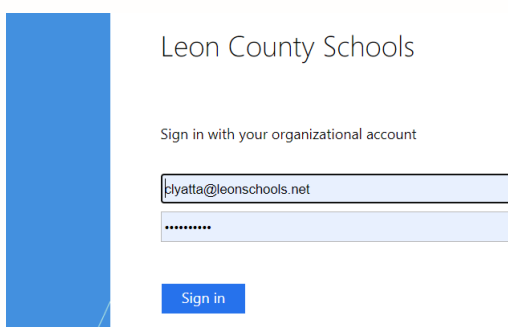
1. Click on the Chrome Icon on your Chromebook taskbar



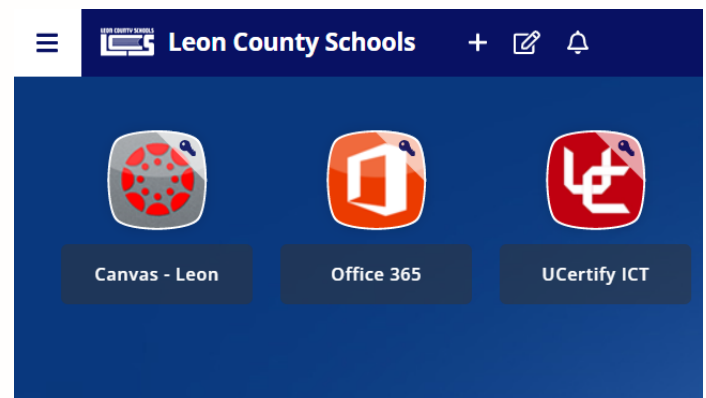
2. This will open the ClassLink Login screen. Choose the green button, "Login with Username & Password"



3. You will then be brought to the LCS login page where you will enter the same login as your Chromebook.



4. Once logged in to ClassLink, you will see lots of applications. To reorder them, click and hold on an app while dragging it to a new position.



5. If you cannot find an app, you can use the search bar in the upper right corner to search for it.



6. Once you click on Office 365 in ClassLink, you will have access to the web browser versions of many office products like Word and PowerPoint.

